VIRTUAL RAINES OFFICE
SUBSCRIBER AGREEMENT

Subscriber Address Postcode Tel. No. Fax No. Mobile No. E-mail Address Nature of Business		Name Proprietor(s) Partner(s) Director(s) Address Postcode Name Proprietor(s) Partner(s) Director(s) Address Postcode	

CHARGES PER QUARTER (payable in advance)	£	**MESSAGES INSTRUCTIONS** (please tick boxes required)							
		RETAIN			**FORWARD**				
		MAIL	TEL	FAX	MAIL		TEL	FAX	EMAIL
					1ST	2ND			
BUSINESS MAILING ADDRESS	75.00								
CALL ANSWERING	180.00								
GOLD VIRTUAL RAINES OFFICE	231.00								
PLATINUM VIRTUAL RAINES OFFICE	299.01								
FREEPHONE NUMBER	15.00								
Value of Services Selected plus Freephone No.									
VAT									
TOTAL									
		Forwarding of Mail / Messages subject to handling charges as per price list							

Special Instructions

General Instructions

If you have requested the forwarding of mail/messages, a deposit of £10.00 is required. As and when the amount has been reduced to £1.00 or thereabouts, after forwarding charges, a further £10.00 will be required. However, if forwarding costs are likely to be more than £10.00 per month then the deposit will be increased. Should the service be terminated any amount of deposit not used will be refunded.

I / we enclose a cash for the sum of £ being the first quarterly charge in advance, plus any one off payments, and a deposit of £ for the service which I / we require. For future payment I / we will be required to complete a Raines Direct Debit Mandate.

I / we agree to abide by the Conditions of the Company overleaf and to give written notice **ONE CALENDAR MONTH PRIOR TO RENEWAL DATE** when terminating the service.

I / we wish to use the service from

Signature(s) ..... Date: / /

On behalf of Raines Business Centre

Signature ..... Date / /

Position

RAINES HOUSE DENBY DALE ROAD WAKEFIELD WEST YORKSHIRE WF1 1HL
TELEPHONE +44 (0)1924 885588 FAX +44 (0)1924 291008
EMAIL business@raines-online.co.uk WEBSITE www.raines-online.co.uk